



Gift Aid Declaration

To: The Trustees
The Henley Festival Trust
14 Friday Street
Henley-on-Thames
Oxon RG9 1AH

I wish to support the Henley Festival Trust through Gift Aid, and declare that all donations that I have made since 6th April 2000 should be treated as Gift Aid donations until I notify you otherwise.

Signed _____ Date _____
Name (in block capitals) _____
Address _____

Post Code _____
Daytime telephone number _____
Email _____

Gift Aid Notes

- Under this declaration we will reclaim tax paid on any qualifying subscriptions or donations that you have made to the Trust since 6th April 2000 and until further notice. In practice we will not claim back beyond 7 years. This means that every £1 you give could be worth at least £1.25 to us, helping us to fund vital work - at no extra cost to yourself
- You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the Trust reclaim on your donations in the tax year (currently 25p for every £1 that you give)
- If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Trust reclaim, you can cancel your declaration.
- If you pay tax at the higher rate, you can claim further tax relief on your self assessment tax return. The Trust can only claim at the basic rate.
- If your declaration covers donations you may make in the future, please notify the Henley Festival Trust if you change your name or address while the declaration is still in force. You can cancel the declaration at any time by notifying the Trust, but cancellations cannot be retrospective, as we will already have claimed the tax.
- If you are unsure whether your giving qualifies for Gift Aid tax relief, please ask your accountant, bank manager or usual financial adviser. You can also ask your local tax office for their leaflet IR113 *Gift Aid*.
- The form is only for the use of individual tax payers. Spouses/partners who are also Friends must sign their own form.